

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF: January - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	7	24	22	91.67
2	Shubham Trivedi	Office Assistant	31	7	24	22	91.67
3	Kapil Bhorwani	Office Assistant	31	7	24	18	75.00
4	Minaxi Vaghela	Account	31	7	24	24	100.00
5	Chetan Rathod	Library	31	7	24	23	95.83
6	Sapana Borsara	Lab. tech. R.S.B.K	31	7	24	23	95.83
7	Krishna Lakkad	Lab. Tech. Rog Nidan	31	7	24	20	83.33
8	Najrin Yusufi	Asst. Lib	31	7	24	24	100.00
9	Vimal Vyas	Clerk	31	7	24	21	87.50
10	Nikhil Sumphal	M. Keeper R.S	31	7	24	24	100.00
11	Raviraj Bhamaniya	Att. Agad Tantra	31	7	24	20	83.33
12	Haresh Rathod	M. Keeper S.W	31	7	24	24	100.00
13	Rasilaben Rana	M.Keeper D.G	31	7	24	24	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	7	24	21	87.50
15	Sunil Hathila	Att. S.S	31	7	24	24	100.00
16	Nanduben Rakasiya	Att. K.C	31	7	24	24	100.00
17	Jasvant Hathila	Lifter R.S.S	31	7	24	24	100.00
18	Rahul Rakhasiya	Lib. Peon	31	7	24	22	91.67
19	Suresh Rana	Gardner D.G	31	7	24	24	100.00
20	Ranjanben Begada	Multi. Working D.G	31	7	24	23	95.83
21	Devendra Talaviya	Att. R.S	31	7	24	24	100.00
22	Vijay Chavda	Att. P.T.S.R	31	7	24	22	91.67
23	Baby Singh	Att. K.S	31	7	24	24	100.00
24	Jayaben Sakariya	Multi. Working D.G	31	7	24	22	91.67
25	Devangi Indoriya	Lab. Tech. D.G	31	7	24	22	91.67
26	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	7	24	23	95.83
27	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	7	24	23	95.83
28	Yash Dhakecha	Lab. Tech. Rog Nidan	31	7	24	23	95.83

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : February - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	28	7	21	19	90.48
2	Shubham Trivedi	Office Assistant	28	7	21	14	66.67
3	Kapil Bhorwani	Office Assistant	28	7	19	0	0.00
4	Minaxi Vaghela	Account	28	7	21	21	100.00
5	Chetan Rathod	Library	28	7	5	4	80.00
6	Sapana Borsara	Lab. tech. R.S.B.K	28	7	21	17	80.95
7	Krishna Lakkad	Lab. Tech. Rog Nidan	28	7	21	17	80.95
8	Najrin Yusufi	Asst. Lib	28	7	21	21	100.00
9	Vimal Vyas	Clerk	28	7	21	21	100.00
10	Nikhil Sumphal	M. Keeper R.S	28	7	21	20	95.24
11	Raviraj Bhamaniya	Att. Agad Tantra	28	7	21	21	100.00
12	Haresh Rathod	M. Keeper S.W	28	7	21	20	95.24
13	Rasilaben Rana	M. Keeper D.G	28	7	21	21	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	28	7	21	15	71.43
15	Sunil Hathila	Att. S.S	28	7	21	19	90.48
16	Nanduben Rakasiya	Att. K.C	28	7	21	21	100.00
17	Jasvant Hathila	Lifter R.S.S	28	7	21	21	100.00
18	Rahul Rakhasiya	Lib. Peon	28	7	21	21	100.00
19	Suresh Rana	Gardner D.G	28	7	21	21	100.00
20	Ranjanben Begada	Multi. Working D.G	28	7	21	21	100.00
21	Devendra Talaviya	Att. R.S	28	7	21	21	100.00
22	Vijay Chavda	Att. P.T.S.R	28	7	21	21	100.00
23	Baby Singh	Att. K.S	28	7	21	21	100.00
24	Jayaben Sakariya	Multi. Working D.G	28	7	21	21	100.00
25	Devangi Indoriya	Lab. Tech. D.G	28	7	21	21	100.00
26	Mitali Vasoya	Lab. Tech. Kriya Sharir	28	7	21	21	100.00
27	Dolly Anadkat	Lab. Tech. Rachana Sharir	28	7	21	21	100.00
28	Yash Dhakecha	Lab. Tech. Rog Nidan	28	7	21	21	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : March - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	9	22	20.5	93.18
2	Vimal Vyas	Clerk	31	9	22	22	100.00
3	Minaxi Vaghela	Account	31	9	22	20	90.91
4	Sapana Borsara	Lab. tech. R.S.B.K	31	9	22	20	90.91
5	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	9	22	22	100.00
6	Krishna Lakkad	Lab. Tech. Rog Nidan	31	9	22	18	81.82
7	Yash Dhakecha	Lab. Tech. Rog Nidan	31	9	22	18	81.82
8	Devangi Indoriya	Lab. Tech. D.G	31	9	22	21	95.45
9	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	9	22	18	81.82
10	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	9	22	18	81.82
11	Najrin Yusufi	Asst. Lib	31	9	22	22	100.00
12	Rahul Rakhasiya	Lib. Peon	31	9	22	22	100.00
13	Nikhil Sumphal	M. Keeper R.S	31	9	22	22	100.00
14	Raviraj Bhamaniya	Att. Agad Tantra	31	9	22	21	95.45
15	Haresh Rathod	M. Keeper S.W	31	9	22	22	100.00
16	Rasilaben Rana	M.Keeper D.G	31	9	22	22	100.00
17	Sunil Hathila	Att. S.S	31	9	22	22	100.00
18	Nanduben Rakasiya	Att. K.C	31	9	22	22	100.00
19	Jasvant Hathila	Lifter R.S.S	31	9	22	22	100.00
20	Suresh Rana	Gardner D.G	31	9	22	22	100.00
21	Ranjanben Begada	Multi. Working D.G	31	9	22	22	100.00
22	Devendra Talaviya	Att. R.S	31	9	22	22	100.00
23	Vijay Chavda	Att. P.T.S.R	31	9	22	22	100.00
24	Baby Singh	Att. K.S	31	9	22	20	90.91
25	Jayaben Sakariya	Multi. Working D.G	31	9	22	22	100.00
26	Chauhan Bhakti	Office Assistant	31	9	22	21.5	97.73
27	Hetal Bambhaniya	Library	31	9	11	10	90.91

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : April - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	30	8	22	20	90.91
2	Chauhan Bhakti	Office Assistant	30	8	22	19	86.36
3	Minaxi Vaghela	Account	30	8	22	22	100.00
4	Vimal Vyas	Clerk	30	8	22	22	100.00
5	Hetal Bambhaniya	Library	30	8	22	20	90.91
6	Najrin Yusufi	Asst. Lib	30	8	22	22	100.00
7	Rahul Rakhasiya	Lib. Peon	30	8	22	22	100.00
8	Dolly Anadkat	Lab. Tech. Rachana Sharir	30	8	22	22	100.00
9	Nikhil Sumphal	M. Keeper R.S	30	8	22	22	100.00
10	Jasvant Hathila	Lifter R.S.S	30	8	22	21	95.45
11	Devendra Talaviya	Att. R.S	30	8	22	22	100.00
12	Mitali Vasoya	Lab. Tech. Kriya Sharir	30	8	22	22	100.00
13	Baby Singh	Att. K.S	30	8	22	22	100.00
14	Sunil Hathila	Att. S.S	30	8	22	22	100.00
15	Sapana Borsara	Lab. tech. R.S.B.K	30	8	22	20.5	93.18
16	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	8	22	22	100.00
17	Krishna Lakkad	Lab. Tech. Rog Nidan	30	8	22	20	90.91
18	Yash Dhakecha	Lab. Tech. Rog Nidan	30	8	22	22	100.00
19	Devangi Indoriya	Lab. Tech. D.G	30	8	22	21.5	97.73
20	Rasilaben Rana	M.Keeper D.G	30	8	22	22	100.00
21	Suresh Rana	Gardner D.G	30	8	22	22	100.00
22	Ranjanben Begada	Multi. Working D.G	30	8	22	22	100.00
23	Jayaben Sakariya	Multi. Working D.G	30	8	22	22	100.00
24	Raviraj Bhamaniya	Att. Agad Tantra	30	8	22	22	100.00
25	Hareesh Rathod	M. Keeper S.W	30	8	22	22	100.00
26	Nanduben Rakasiya	Att. K.C	30	8	22	22	100.00
27	Vijay Chavda	Att. P.T.S.R	30	8	22	19	86.36

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : May - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	6	25	23	92.00
2	Minaxi Vaghela	Account	31	6	25	25	100.00
3	Vimal Vyas	Clerk	31	6	25	25	100.00
4	Hetal Bambhaniya	Library	31	6	25	23	92.00
5	Najrin Yusufi	Asst. Lib	31	6	25	25	100.00
6	Rahul Rakhasiya	Lib. Peon	31	6	25	25	100.00
7	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	6	25	25	100.00
8	Nikhil Sumphal	M. Keeper R.S	31	6	25	25	100.00
9	Jasvant Hathila	Lifter R.S.S	31	6	25	24	96.00
10	Devendra Talaviya	Att. R.S	31	6	25	21	84.00
11	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	6	25	25	100.00
12	Baby Singh	Att. K.S	31	6	25	25	100.00
13	Sunil Hathila	Att. S.S	31	6	25	25	100.00
14	Sapana Borsara	Lab. tech. R.S.B.K	31	6	25	17	68.00
15	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	6	25	25	100.00
16	Krishna Lakkad	Lab. Tech. Rog Nidan	31	6	25	20	80.00
17	Yash Dhakecha	Lab. Tech. Rog Nidan	31	6	25	25	100.00
18	Devangi Indoriya	Lab. Tech. D.G	31	6	25	23	92.00
19	Rasilaben Rana	M. Keeper D.G	31	6	25	25	100.00
20	Suresh Rana	Gardner D.G	31	6	25	25	100.00
21	Ranjanben Begada	Multi. Working D.G	31	6	25	25	100.00
22	Jayaben Sakariya	Multi. Working D.G	31	6	25	25	100.00
23	Raviraj Bhamaniya	Att. Agad Tantra	31	6	25	25	100.00
24	Haresh Rathod	M. Keeper S.W	31	6	25	25	100.00
25	Vijay Chavda	Att. P.T.S.R	31	6	25	25	100.00
26	Nanduben Rakasiya	Att. K.C	31	6	25	25	100.00
27	Harshad Kubavat	Office Assistant	31	6	25	25	100.00
28	Hemadri Vaghela	Office Assistant	31	6	16	16	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : June - 2025

Sr. No.	Name	Designation	Total Days	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	30	7	23	19	82.61
2	Harshad Kubavat	Office Assistant	30	7	23	6	26.09
3	Hemadri Vaghela	Office Assistant	30	7	23	22	95.65
4	Minaxi Vaghela	Account	30	7	23	21	91.30
5	Vimal Vyas	Clerk	30	7	23	23	100.00
6	Hetal Bambhaniya	Library	30	7	23	20	86.96
7	Najrin Yusufi	Asst. Lib	30	7	23	23	100.00
8	Rahul Rakhasiya	Lib. Peon	30	7	23	23	100.00
9	Dolly Anadkat	Lab. Tech. Rachana Sharir	30	7	23	23	100.00
10	Nikhil Sumphal	M. Keeper R.S	30	7	23	23	100.00
11	Jasvant Hathila	Lifter R.S.S	30	7	23	23	100.00
12	Devendra Talaviya	Att. R.S	30	7	23	23	100.00
13	Mitali Vasoya	Lab. Tech. Kriya Sharir	30	7	23	23	100.00
14	Baby Singh	Att. K.S	30	7	23	23	100.00
15	Sunil Hathila	Att. S.S	30	7	23	23	100.00
16	Sapana Borsara	Lab. tech. R.S.B.K	30	7	23	7	30.43
17	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	7	23	23	100.00
18	Krishna Lakkad	Lab. Tech. Rog Nidan	30	7	23	16	69.57
19	Yash Dhakecha	Lab. Tech. Rog Nidan	30	7	23	23	100.00
20	Devangi Indoriya	Lab. Tech. D.G	30	7	23	19	82.61
21	Rasilaben Rana	M. Keeper D.G	30	7	23	23	100.00
22	Suresh Rana	Gardner D.G	30	7	23	23	100.00
23	Ranjanben Begada	Multi. Working D.G	30	7	23	23	100.00
24	Jayaben Sakariya	Multi. Working D.G	30	7	23	23	100.00
25	Raviraj Bhamaniya	Att. Agad Tantra	30	7	23	23	100.00
26	Haresh Rathod	M. Keeper S.W	30	7	23	23	100.00
27	Vijay Chavda	Att. P.T.S.R	30	7	3	3	100.00
28	Nanduben Rakasiya	Att. K.C	30	7	23	23	100.00
29	Manoj Bishwokarma	AH PTRS	30	7	20	20	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT :NON TEACHING STAFF : July - 2025

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	6	25	19	76.00
2	Hemadri Vaghela	Office Assistant	31	6	25	22	88.00
3	Minaxi Vaghela	Account	31	6	25	23	92.00
4	Vimal Vyas	Clerk	31	6	25	25	100.00
5	Hetal Bambhaniya	Library	31	6	25	25	100.00
6	Najrin Yusufi	Asst. Lib	31	6	25	25	100.00
7	Rahul Rakhasiya	Lib. Peon	31	6	25	25	100.00
8	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	6	25	23	92.00
9	Nikhil Sumphal	M. Keeper R.S	31	6	25	25	100.00
10	Jasvant Hathila	Lifter R.S.S	31	6	25	25	100.00
11	Devendra Talaviya	Att. R.S	31	6	25	24	96.00
12	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	6	25	23	92.00
13	Baby Singh	Att. K.S	31	6	25	25	100.00
14	Sunil Hathila	Att. S.S	31	6	25	25	100.00
15	Sapana Borsara	Lab. tech. R.S.B.K	31	6	25	13	52.00
16	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	6	25	25	100.00
17	Krishna Lakkad	Lab. Tech. Rog Nidan	31	6	25	18	72.00
18	Yash Dhakecha	Lab. Tech. Rog Nidan	31	6	25	25	100.00
19	Devangi Indoriya	Lab. Tech. D.G	31	6	25	23	92.00
20	Rasilaben Rana	M.Keeper D.G	31	6	25	22	88.00
21	Suresh Rana	Gardner D.G	31	6	25	25	100.00
22	Ranjanben Begada	Multi. Working D.G	31	6	4	4	100.00
23	Jayaben Sakariya	Multi. Working D.G	31	6	4	4	100.00
24	Raviraj Bhamaniya	Att. Agad Tantra	31	6	25	25	100.00
25	Haresh Rathod	M. Keeper S.W	31	6	25	25	100.00
26	Nanduben Rakasiya	Att. K.C	31	6	4	4	100.00
27	Manoj Bishwokarma	AH PTRS	31	6	4	4	100.00
28	Drashti Chavda	Office Assistant	31	6	25	22	88.00
29	Ponam Singh	Att. P.T.S.R	31	6	25	25	100.00
30	Rekhaben Hathila	Multi. Working D.G	31	6	25	25	100.00
31	Manju Devi	Multi. Working D.G	31	6	25	25	100.00
32	Ajaybhai Khihadiya	Att. K. C.	31	6	25	25	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : August - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	13	18	16.5	91.67
2	Hemadri Vaghela	Office Assistant	31	13	18	17	94.44
3	Drashti Chavda	Office Assistant	31	13	18	17	94.44
4	Minaxi Vaghela	Account	31	13	18	18	100.00
5	Vimal Vyas	Clerk	31	13	18	18	100.00
6	Hetal Bambhaniya	Library	31	13	18	17	94.44
7	Najrin Yusufi	Asst. Lib	31	13	18	18	100.00
8	Rahul Rakhasiya	Lib. Peon	31	13	18	18	100.00
9	Nikhil Sumphal	M. Keeper R.S	31	13	18	18	100.00
10	Jasvant Hathila	Lifter R.S.S	31	13	18	18	100.00
11	Devendra Talaviya	Att. R.S	31	13	18	17	94.44
12	Baby Singh	Att. K.S	31	13	18	18	100.00
13	Sunil Hathila	Att. S.S	31	13	18	18	100.00
14	Sapana Borsara	Lab. tech. R.S.B.K	31	13	10	9	90.00
15	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	13	18	18	100.00
16	Devangi Indoriya	Lab. Tech. D.G	31	13	18	12	66.67
17	Rasilaben Rana	M.Keeper D.G	31	13	18	18	100.00
18	Suresh Rana	Gardner D.G	31	13	18	18	100.00
19	Raviraj Bhamaniya	Att. Agad Tantra	31	13	18	18	100.00
20	Hareesh Rathod	M. Keeper S.W	31	13	18	18	100.00
21	Mr. Ponam Singh	Att. P.T.S.R	31	13	18	18	100.00
22	Ms. Rekhaben Hathila	Multi. Working D.G	31	13	18	18	100.00
23	Ms. Manju Devi	Multi. Working D.G	31	13	18	18	100.00
24	Ajaybhai Khihadiya	Att. K. C.	31	13	18	18	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : September - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	30	6	24	20	83.33
2	Hemadri Vaghela	Office Assistant	30	6	24	23	95.83
3	Drashti Chavda	Office Assistant	30	6	24	22	91.67
4	Minaxi Vaghela	Account	30	6	24	24	100.00
5	Vimal Vyas	Clerk	30	6	24	24	100.00
6	Hetal Bambhaniya	Library	30	6	24	22	91.67
7	Najrin Yusufi	Asst. Lib	30	6	24	24	100.00
8	Rahul Rakhasiya	Lib. Peon	30	6	24	24	100.00
9	Nikhil Sumphal	M. Keeper R.S	30	6	24	24	100.00
10	Jasvant Hathila	Lifter R.S.S	30	6	24	24	100.00
11	Devendra Talaviya	Att. R.S	30	6	24	23	95.83
12	Baby Singh	Att. K.S	30	6	24	24	100.00
13	Sunil Hathila	Att. S.S	30	6	24	24	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	6	24	24	100.00
15	Devangi Indoriya	Lab. Tech. D.G	30	6	24	22	91.67
16	Rasilaben Rana	M.Keeper D.G	30	6	24	24	100.00
17	Suresh Rana	Gardner D.G	30	6	24	24	100.00
18	Raviraj Bhamaniya	Att. Agad Tantra	30	6	24	24	100.00
19	Haresh Rathod	M. Keeper S.W	30	6	24	24	100.00
20	Mr. Ponam Singh	Att. P.T.S.R	30	6	24	24	100.00
21	Ms. Rekhaben Hathila	Multi. Working D.G	30	6	24	24	100.00
22	Ms. Manju Devi	Multi. Working D.G	30	6	24	24	100.00
23	Ajaybhai Khihadiya	Att. K. C.	30	6	24	24	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA**ATTENDANCE REPORT : NON TEACHING STAFF : October - 2025**

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	18	13	11	84.62
2	Hemadri Vaghela	Office Assistant	31	18	13	13	100.00
3	Drashti Chavda	Office Assistant	31	18	13	12	92.31
4	Minaxi Vaghela	Account	31	18	13	13	100.00
5	Vimal Vyas	Clerk	31	18	13	13	100.00
6	Hetal Bambhaniya	Library	31	18	13	11	84.62
7	Najrin Yusufi	Asst. Lib	31	18	13	13	100.00
8	Rahul Rakhasiya	Lib. Peon	31	18	13	13	100.00
9	Nikhil Sumphal	M. Keeper R.S	31	18	13	13	100.00
10	Jasvant Hathila	Lifter R.S.S	31	18	13	13	100.00
11	Devendra Talaviya	Att. R.S	31	18	13	13	100.00
12	Baby Singh	Att. K.S	31	18	13	13	100.00
13	Sunil Hathila	Att. S.S	31	18	13	13	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	18	13	13	100.00
15	Devangi Indoriya	Lab. Tech. D.G	31	18	13	9	69.23
16	Rasilaben Rana	M.Keeper D.G	31	18	13	13	100.00
17	Suresh Rana	Gardner D.G	31	18	13	13	100.00
18	Raviraj Bhamaniya	Att. Agad Tantra	31	18	13	13	100.00
19	Haresh Rathod	M. Keeper S.W	31	18	13	13	100.00
20	Mr. Ponam Singh	Att. P.T.S.R	31	18	13	13	100.00
21	Ms. Rekhaben Hathila	Multi. Working D.G	31	18	13	13	100.00
22	Ms. Manju Devi	Multi. Working D.G	31	18	13	13	100.00
23	Ajaybhai Kihadiya	Att. K. C.	31	18	13	13	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : November - 2025

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	30	8	22	17.5	79.55
2	Hemadri Vaghela	Office Assistant	30	8	22	22	100.00
3	Drashti Chavda	Office Assistant	30	8	22	21	95.45
4	Minaxi Vaghela	Account	30	8	22	22	100.00
5	Vimal Vyas	Clerk	30	8	22	22	100.00
6	Hetal Bambhaniya	Library	30	8	22	21	95.45
7	Najrin Yusufi	Asst. Lib	30	8	22	22	100.00
8	Rahul Rakhasiya	Lib. Peon	30	8	22	22	100.00
9	Nikhil Sumphal	M. Keeper R.S	30	8	22	22	100.00
10	Jasvant Hathila	Lifter R.S.S	30	8	22	22	100.00
11	Devendra Talaviya	Att. R.S	30	8	22	20	90.91
12	Baby Singh	Att. K.S	30	8	22	22	100.00
13	Sunil Hathila	Att. S.S	30	8	22	22	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	8	22	22	100.00
15	Devangi Indoriya	Lab. Tech. D.G	30	8	22	22	100.00
16	Rasilaben Rana	M.Keeper D.G	30	8	22	22	100.00
17	Suresh Rana	Gardner D.G	30	8	22	22	100.00
18	Raviraj Bhamaniya	Att. Agad Tantra	30	8	22	22	100.00
19	Haresh Rathod	M. Keeper S.W	30	8	22	22	100.00
20	Mr. Ponam Singh	Att. P.T.S.R	30	8	22	22	100.00
21	Ms. Rekhaben Hathila	Multi. Working D.G	30	8	22	22	100.00
22	Ms. Manju Devi	Multi. Working D.G	30	8	22	22	100.00
23	Ajaybhai Khihadiya	Att. K. C.	30	8	22	22	100.00
24	Shivani Sharma	Lab Tech. RSBK	30	8	5	5	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA**ATTENDANCE REPORT : NON TEACHING STAFF : December - 2025**

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Ravi Bhalani	OS	31	7	24	17.5	72.92
2	Hemadri Vaghela	Office Assistant	31	7	24	17	70.83
3	Drashti Chavda	Office Assistant	31	7	24	20	83.33
4	Minaxi Vaghela	Account	31	7	24	24	100.00
5	Vimal Vyas	Clerk	31	7	24	24	100.00
6	Hetal Bambhaniya	Library	31	7	24	20	83.33
7	Najrin Yusufi	Asst. Lib	31	7	24	24	100.00
8	Rahul Rakhasiya	Lib. Peon	31	7	24	24	100.00
9	Nikhil Sumphal	M. Keeper R.S	31	7	24	24	100.00
10	Jasvant Hathila	Lifter R.S.S	31	7	24	24	100.00
11	Devendra Talaviya	Att. R.S	31	7	24	22	91.67
12	Baby Singh	Att. K.S	31	7	24	24	100.00
13	Sunil Hathila	Att. S.S	31	7	24	24	100.00
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	7	24	24	100.00
15	Devangi Indoriya	Lab. Tech. D.G	31	7	24	23	95.83
16	Rasilaben Rana	M.Keeper D.G	31	7	24	24	100.00
17	Suresh Rana	Gardner D.G	31	7	24	24	100.00
18	Raviraj Bhamaniya	Att. Agad Tantra	31	7	24	24	100.00
19	Haresh Rathod	M. Keeper S.W	31	7	24	24	100.00
20	Mr. Ponam Singh	Att. P.T.S.R	31	7	24	24	100.00
21	Ms. Rekhaben Hathila	Multi. Working D.G	31	7	24	24	100.00
22	Ms. Manju Devi	Multi. Working D.G	31	7	24	24	100.00
23	Ajaybhai Kihadiya	Att. K. C.	31	7	24	24	100.00
24	Shivani Sharma	LAb Tech. RSBK	31	7	24	22	91.67
25	Mansi Padalia	LAb Tech. RSBK	31	7	11	10	90.91

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : January - 2026

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working	Total Worked Days	Percentage
1	Ravi Bhalani	Office Superintendent	31	7	24	20.5	85.42
2	Minaxi Vaghela	Accountant	31	7	24	24	100.00
3	Najarin Yusuf	Asst. Lib.	31	7	24	24	100.00
4	Rahul Rakhashiya	Lib Peon	31	7	24	24	100.00
5	Vimal Vyas	Clerk	31	7	24	24	100.00
6	Nikhil Sumbad	Museum Keeper	31	7	24	24	100.00
7	Raviraj Bamaniya	Attendant	31	7	24	24	100.00
8	Haresh Rathod	Museum Keeper	31	7	24	24	100.00
9	Ms. Rasilaben Rana	Museum Keeper	31	7	24	24	100.00
10	Mr. Sagar Bavaliya	Lab Assit	31	7	24	24	100.00
11	Sunil Hathila	Attendant	31	7	24	24	100.00
12	Jasvant Hathila	lifter	31	7	24	24	100.00
13	Suresh Rana	Gardener	31	7	24	24	100.00
14	Devendra Talaviya	Attendant	31	7	24	22	91.67
15	Baby singh	Attendant	31	7	24	24	100.00
16	Devangi Indrodiya	Lab. Tech	31	7	24	18.5	77.08
17	Hemadri Vaghela	Office Asst.	31	7	24	22	91.67
18	Hetal Bambhaniya	Library	31	7	24	19	79.17
19	Rekhaben Hathila	Multiple Worker	31	7	24	24	100.00
20	Drashti Chavda	Office Asst.	31	7	24	21	87.50
21	Punam Singh	Attendant	31	7	24	24	100.00
22	Manju Devi	Multiple Worker	31	7	24	24	100.00
23	Ajaybhai Kihadiya	Attendant	31	7	24	24	100.00
24	Shivani Sharama	Lab. Tech	31	7	24	20	83.33
25	Mansi Padalia	Lab. Tech	31	7	24	23	95.83
26	Mayur Rathod	IT Officer	31	7	8	8	100.00
27	Chetan Raval	IT Assistant.	31	7	8	8	100.00
28	Ajay Ganava	Office Assistant	31	7	4	2	50.00
29	Raj Vasani	Office Assistant	31	7	4	4	100.00
30	Mital Rathod	Office Assistant	31	7	4	4	100.00
31	Anil Pandya	Clerk for Account Section	31	7	8	8	100.00
32	Jigna Bhanderi	Clerk	31	7	8	5	62.50
33	Sandhya Majejadiya	Clerk	31	7	3	3	100.00
34	Krupali Ganatra	Coordinator of IQAC	31	7	8	7	87.50
35	Rohit Tilvat	Site Engineer	31	7	8	6	75.00
36	Dipak Kapuriya	Electrician	31	7	8	6	75.00
37	Bharat Rathod	Plumber	31	7	8	6	75.00
38	Rishabh Sharma	Clerk	31	7	8	8	100.00
39	Umesh Parmar	Lab. Attendant	31	7	8	8	100.00
40	Jagdish Dhokiya	Carpenter	31	7	3	2	66.67

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : February - 2026

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Mr. Ravi Bhalani	P.A. to Principal	28	6	22	17.5	79.55
2	Ms. Drashti Chavda	Office Superintendent	28	6	22	20	90.91
3	Ms. Hemadri Vaghela	Office Assistant	28	6	22	20.5	93.18
4	Mr. Ajay Ganava	Office Assistant	28	6	11	9	81.82
5	Mr. Raj Vasani	Office Assistant	28	6	22	16	72.73
6	Ms. Mital Rathod	Office Assistant	28	6	22	18	81.82
7	Mrs. Minaxi Vaghela	Accountant	28	6	22	21	95.45
8	Mr. Anil Pandya	Clerk for Account Section	28	6	22	20	90.91
9	Ms. Hetal Bambhaniya	Librarian	28	6	5	4	80.00
10	Ms. Najrin Yusufi	Assistant Librarian	28	6	22	22	100.00
11	Mr. Rahul Rakhasiya	Library Attendant	28	6	5	5	100.00
12	Mr. Mayur Rathod	IT Officer	28	6	22	20	90.91
13	Mr. Chetan Raval	IT Assistant.	28	6	22	21	95.45
14	Ms. Krupali Ganatra	Coordinator of IQAC	28	6	22	19	86.36
15	Ms. Jigna Bhandari	Clerk	28	6	22	20	90.91
16	Mr. Sunil Hathila	Multi Tasking Staff	28	6	22	20	90.91
17	Mr. Devendra Talaviya	Cadaver Lifter	28	6	22	21	95.45
18	Mr. Jasvant Hathila	QC Lab	28	6	22	21	95.45
19	Mr. Nikhil Sumbad	Attendent cum Museum Keeper	28	6	22	22	100.00
20	Mr. Baby Singh	Multi Tasking Staff	28	6	22	22	100.00
21	Mr. Suresh Rana	Library Attendant	28	6	22	22	100.00
22	Ms. Shivani Sharma	Analytical Chemist	28	6	22	12	54.55
23	Mr. Sagar Bavaliya	Lab. Attendant	28	6	22	18.5	84.09
24	Ms. Devangi Indoriya	Analytical Chemist	28	6	22	20	90.91
25	Ms. Sandhya Majevadiya	Clerk QCL	28	6	22	16	72.73
26	Mr. Umesh Parmar	Lab. Attendant	28	6	22	16	72.73
27	Mr. Raviraj Bhamaniya	Lab. Attendant	28	6	22	22	100.00
28	Mr. Harishsinh Rathod	Lab. Attendant cum	28	6	22	22	100.00
29	Ms. Rasila Rana	Multi Tasking Staff	28	6	22	22	100.00
30	Mr. Ajay Kihodiya	Multi Tasking Staff	28	6	22	22	100.00
31	Ms. Rekhaben Hathila	Multi Tasking Staff	28	6	22	22	100.00
32	Ms. Manju Devi	Multi Tasking Staff	28	6	22	22	100.00
33	Mr. Punam Singh	Multi Tasking Staff	28	6	22	22	100.00
34	Mr. Rohit Tilvat	Site Engineer	28	6	22	17	77.27
35	Mr. Deepak Kapuriya	Electrician	28	6	22	15	68.18
36	Mr. Bharat Rathod	Plumber	28	6	22	21	95.45
37	Mr. Jagdish Dhokiya	Carpenter	28	6	22	22	100.00
38	Mr. Rishabh Sharma	Clerk	28	6	22	11	50.00
39	Ms. Darshita Sonagra	Lab. Technician	28	6	22	17.5	79.55
40	Mr. Vimal Vyas	Clerk	28	6	22	22	100.00
41	Ms. Vipanaben Soni	Multi Tasking Staff	28	6	11	11	100.00
42	Ms. Amiben Ratadiya	Multi Tasking Staff	28	6	11	11	100.00
43	Ms. Miniben Japada	Multi Tasking Staff	28	6	11	9	81.82
44	Mr. Hom Thapa	Multi Tasking Staff	28	6	11	11	100.00
45	Mr. Prem Soni	Multi Tasking Staff	28	6	11	11	100.00
46	Mr. Kishor Solanki	Multi Tasking Staff	28	6	11	11	100.00
47	Ms. Vaishaliben Hathila	Lab. Att.	28	6	11	9	81.82
48	Ms. Arti Udesi	Lab. Att.	28	6	11	11	100.00
49	Ms. Kiran vaghela	Multi Tasking Staff	28	6	11	11	100.00
50	Mr. Dhan Soni	Multi Tasking Staff	28	6	11	11	100.00
51	Mr. Mukesh Hathila	Multi Tasking Staff	28	6	11	8	72.73
52	Mr. Himatbhai Hathila	Gardener	28	6	11	11	100.00
53	Ms. Vandana Saini	Yoga Instructor	28	6	8	8	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : March - 2026

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Mr. Ravi Bhalani	P.A. to Principal	31	11	20	19	95.00
2	Ms. Drashti Chavda	Office Superintendent	31	11	20	20	100.00
3	Ms. Hemadri Vaghela	Office Assistant	31	11	20	16	80.00
4	Mr. Raj Vasani	Office Assistant	31	11	20	14	70.00
5	Mr. Sudhir Luna	Office Assistant	31	11	17	14.5	85.29
6	Mr. Jaykumar Nandwana	Office Assistant	31	11	17	11.5	67.65
7	Mrs. Minaxi Vaghela	Accountant	31	11	20	18.5	92.50
8	Mr. Anil Pandya	Clerk for Account Section	31	11	20	20	100.00
9	Mr. Kishor Solanki	Multi Tasking Staff	31	11	20	20	100.00
10	Ms. Amiben Ratadiya	Multi Tasking Staff	31	11	20	17	85.00
11	Ms. Miniben Japada	Multi Tasking Staff	31	11	20	15	75.00
12	Mr. Hom Thapa	Multi Tasking Staff	31	11	20	20	100.00
13	Mr. Mayur Rathod	IT Officer	31	11	11	10	90.91
14	Mr. Chetan Raval	IT Assistant.	31	11	11	11	100.00
15	Ms. Vipanaben Soni	Multi Tasking Staff	31	11	20	17	85.00
16	Ms. Avani Makwana	Librarian	31	11	20	17	85.00
17	Ms. Najrin Yusufi	Assistant Librarian	31	11	20	19.5	97.50
18	Mr. Suresh Rana	Library Attendant	31	11	20	20	100.00
19	Mr. Baby Singh	Multi Tasking Staff	31	11	20	19	95.00
20	Ms. Jigna Bhandari	Clerk	31	11	20	4	20.00
21	Mr. Prem Singh	Multi Tasking Staff	31	11	20	3	15.00
22	Mr. Sunil Hathila	Multi Tasking Staff	31	11	20	16	80.00
23	Mr. Devendra Talaviya	Cadaver Lifter	31	11	20	18	90.00
24	Mr. Nikhil Sumbad	Attendant cum Museum Keeper	31	11	20	20	100.00
25	Ms. Vaishaliben Hathila	Lab. Att.	31	11	20	15	75.00
26	Ms. Arti Udesi	Lab. Att.	31	11	20	20	100.00
27	Mr. Himatbhai Hathila	Gardener	31	11	20	20	100.00
28	Ms. Shivani Sharma	Analytical Chemist	31	11	20	14	70.00
29	Mr. Sagar Bavaliya	Lab. Attendant	31	11	20	18.5	92.50
30	Ms. Devangi Indoriya	Analytical Chemist	31	11	20	18	90.00
31	Mr. Jasvant Hathila	Lab. Attendant	31	11	20	15	75.00
32	Ms. Darshita Sonagra	Lab. Technician	31	11	20	17.5	87.50
33	Mr. Umesh Parmar	Lab. Attendant	31	11	20	18	90.00
34	Mr. Raviraj Bhamaniya	Lab. Attendant	31	11	20	15	75.00
35	Mr. Harishsinh Rathod	Lab. Attendant cum	31	11	20	20	100.00
36	Ms. Vandana Saini	Yoga Instructor	31	11	20	20	100.00
37	Mr. Ajay Kihodiya	Multi Tasking Staff	31	11	20	18	90.00
38	Ms. Rasila Rana	Multi Tasking Staff	31	11	20	17	85.00
39	Ms. Rekhaben Hathila	Multi Tasking Staff	31	11	20	20	100.00
40	Ms. Manju Devi	Multi Tasking Staff	31	11	20	9	45.00
41	Mr. Punam Singh	Multi Tasking Staff	31	11	20	9	45.00
42	Ms. Kiran vaghela	Multi Tasking Staff	31	11	20	16	80.00
43	Mr. Vimal Vyas	Clerk	31	11	20	20	100.00
44	Mr. Dhan Soni	Multi Tasking Staff	31	11	20	18	90.00
45	Mr. Mukesh Hathila	Multi Tasking Staff	31	11	20	17	85.00
46	Mr. Rohit Tilvat	Site Engineer	31	11	20	15	75.00
47	Mr. Bharat Rathod	Plumber	31	11	20	20	100.00
48	Mr. Jagdish Dhokiya	Carpenter	31	11	20	15	75.00
49	Mr. Rishabh Sharma	Clerk	31	11	20	16	80.00
50	Mr. Yash Acharya	Coordinator of IQAC	31	11	13	12	92.31
51	Mr. Arkesh Vora	IT Officer	31	11	6	5	83.33
52	Mr. Ajay Maru	IT Assistant.	31	11	6	6	100.00
53	Mr. Amit Parmar	Clerk for Teaching Department	31	11	4	4	100.00
54	MR. Devansh Sheth	Clerk for Teaching Department	31	11	4	4	100.00
55	Mr. Mohit Kanjariya	Clerk for Teaching Department	31	11	4	4	100.00
56	Mr. Kishan Kanjariya	Electrician	31	11	3	3	100.00
57	Ms. Janeetaben Sandarva	Multi Tasking Staff	31	11	1	1	100.00

SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

ATTENDANCE REPORT : NON TEACHING STAFF : April - 2026

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	Total Worked Days	Percentage
1	Mr. Ravi Bhalani	P.A. to Principal	30	7	20	13	65.00
2	Ms. Drashti Chavda	Office Superintendent	30	7	20	18	90.00
3	Ms. Hemadri Vaghela	Office Assistant	30	7	20	18	90.00
4	Mr. Raj Vasani	Office Assistant	30	7	20	19	95.00
5	Mr. Sudhir Luna	Office Assistant	30	7	20	17	85.00
6	Mr. Jaykumar Nandwana	Office Assistant	30	7	20	17	85.00
7	Ms. Minaxi Vaghela	Accountant	30	7	20	20	100.00
8	Mr. Anil Pandya	Clerk for Account Section	30	7	20	19	95.00
9	Mr. Pruthvirajsinh Jadeja	Multi Tasking Staff	30	7	16	14	87.50
10	Ms. Amiben Ratadiya	Multi Tasking Staff	30	7	20	16	80.00
11	Ms. Miniben Japada	Multi Tasking Staff	30	7	20	16	80.00
12	Mr. Hom Thapa	Multi Tasking Staff	30	7	20	20	100.00
13	Mr. Amit Parmar	Clerk for Teaching Department	30	7	20	19	95.00
14	Mr. Mohit Kanjariya	Clerk for Teaching Department	30	7	20	18	90.00
15	Mr. Devansh Sheth	Clerk for Teaching Department	30	7	20	20	100.00
16	Mr. Arkesh Vora	IT Officer	30	7	20	17	85.00
17	Mr. Ajay Maru	IT Assistant.	30	7	20	16	80.00
18	Ms. Vipanaben Soni	Multi Tasking Staff	30	7	20	18	90.00
19	Ms. Avani Makwana	Librarian	30	7	20	20	100.00
20	Ms. Najrin Yusufi	Assistant Librarian	30	7	20	15	75.00
21	Mr. Suresh Rana	Library Attendant	30	7	20	15	75.00
22	Mr. Baby Singh	Multi Tasking Staff	30	7	20	20	100.00
23	Ms. Jigna Bhandari	Clerk	30	7	20	15	75.00
24	Ms. Janeetaben Sandarva	Multi Tasking Staff	30	7	20	17	85.00
25	Mr. Sunil Hathila	Multi Tasking Staff	30	7	20	16	80.00
26	Mr. Devendra Talaviya	Cadaver Lifter	30	7	20	19	95.00
27	Mr. Nikhil Sumbad	Attendant cum Museum Keeper	30	7	20	20	100.00
28	Ms. Vaishaliben Hathila	Lab. Att.	30	7	20	16	80.00
29	Ms. Arti Udesi	Lab. Att.	30	7	20	20	100.00
30	Mr. Himatbhai Hathila	Gardener	30	7	20	12	60.00
31	Ms. Shivani Sharma	Analytical Chemist	30	7	20	13	65.00
32	Mr. Sagar Bavaliya	Lab. Attendant	30	7	20	12	60.00
33	Ms. Devangi Indoriya	Analytical Chemist	30	7	20	18	90.00
34	Mr. Jasvant Hathila	Lab. Attendant	30	7	20	20	100.00
35	Ms. Darshita Sonagra	Lab. Technician	30	7	20	13.5	67.50
36	Mr. Umesh Parmar	Lab. Attendant	30	7	20	18	90.00
37	Mr. Raviraj Bhamaniya	Lab. Attendant	30	7	20	19	95.00
38	Mr. Harishsinh Rathod	Lab. Attendant cum	30	7	20	16	80.00
39	Ms. Vandana Saini	Yoga Instructor	30	7	20	20	100.00
40	Mr. Ajay Kihodiya	Multi Tasking Staff	30	7	20	18	90.00
41	Ms. Rasila Rana	Multi Tasking Staff	30	7	20	15	75.00
42	Ms. Rekhaben Hathila	Multi Tasking Staff	30	7	20	12	60.00
43	Ms. Manju Devi	Multi Tasking Staff	30	7	20	17	85.00
44	Mr. Punam Singh	Multi Tasking Staff	30	7	20	17	85.00
45	Ms. Kiran vaghela	Multi Tasking Staff	30	7	20	15	75.00
46	Mr. Yash Achariya	Co.ordinator Of IQAC	30	7	20	14	70.00
47	Mr. Vimal Vyas	Clerk	30	7	20	20	100.00
48	Mr. Dhan Soni	Multi Tasking Staff	30	7	20	19	95.00
49	Mr. Mukesh Hathila	Multi Tasking Staff	30	7	20	16	80.00
50	Mr. Rohit Tilvat	Site Engineer	30	7	20	17	85.00
51	Mr. Kishan Kanjariya	Electrician	30	7	20	16	80.00
52	Mr. Bharat Rathod	Plumber	30	7	20	18	90.00
53	Mr. Jagdish Dhokiya	Carpenter	30	7	20	12	60.00
54	Mr. Rishabh Sharma	Clerk	30	7	20	17	85.00